

Government of Jammu and Kashmir, J&K Services Selection Board

(www.jkssb.nic.in)

Advertisement Notification No.03 of 2022 Dated:26-05-2022

Subject:- Advertisement for District Cadreposts of Rural Development & Panchayati Raj Department under provisions of the Jammu & Kashmir Civil Services - Decentralization and Recruitment Act, 2010 and rules made thereunder read with other relevant rules governing the subject.

Reference:- Requisition of Posts/Vacancies received from IndentingDepartments per the details given below:

S.No.	Reference of Indent	Department	No. of posts received
1	RDD-Est/63/2021-12-RDD Dated: 02-04-2022 followed by RDD-Est/63/2021-12-RDD Dated: 05-05-2022	Rural Development & Panchayati Raj	1395

a) Date of Commencement for submission of online applications=06-06-2022.

b) Last Date for submission of online applications =06-07-2022.

c) Annexure "A" = Name of the Post, Cadre, Pay Level, Category wise break up of posts, Qualification and Criteria for selection.

d) Annexure "B"=Certificate regarding physical limitation.

e) Annexure "C"=Letter of undertaking for using own Scribe.

Total Number of Posts =1395

The J&K Services Selection Board invites online application from eligible candidates for participation in the selection process for District Cadre posts shown in Annexure "A" to this Notification.

The detailed terms and conditions with regard to eligibility, educational qualification, domicile, reservation, etc are as follows:-

(1) Appointment of the candidates:-

i. The Appointment and other service conditions in respect of the candidate selected through this selection process, shall be governed by the provisions of the Jammu & Kashmir Probationer (Condition of Services, Pay & Allowances) and Fixation of Tenure Rules, 2020, notified vide S.O 192 dated 17th of June 2020.

ii. The reservation under this Advertisement Notification shall be applicable in accordance with the provisions of the Jammu & Kashmir Reservation Rules notified vide SRO 294 dated 21-10-2005 read with SO 127 of 2020 dated 20-04-2020.

(2) **Domicile:** The candidate should be a Domicile of the Union Territory of Jammu & Kashmir as defined in terms of the Notifications issued by the Ministry of Home Affairs, Government of India vide S.O 1229 (E) dated 31-03-2020 and S.O 1245(E) dated 03-04-2020 read with Notification issued by the General Administration Department, Government of Jammu and Kashmir vide S.O 166 dated 18-05-2020.

The candidate must possess Domicile Certificate issued by the Competent Authority on the format prescribed for the purpose, on or before the last date of submission of online application form.

(3) **Vacancies:** The District Wise details of notified posts are given in Annexure "A" to this notification. However, the number of posts can undergo increase or decrease without any notice before the completion of selection process, if so communicated by the concerned Indenting Department.

(4) Age limit: - (as on 01-01-2022)

The requirement of age for Open Merit & Reserved Category candidates is as under:-

S.No	Category	Age limit (in years)	Not born before	Not born After
(i)	OM	40	01-01-1982	01-01-2004
(ii)	SC	43	01-01-1979	01-01-2004
(iii)	ST	43	01-01-1979	01-01-2004
(iv)	RBA	43	01-01-1979	01-01-2004
(v)	ALC/IB	43	01-01-1979	01-01-2004
(vi)	EWS(Economically Weaker Section)	43	01-01-1979	01-01-2004
(vii)	PSP (Pahari Speaking People)	43	01-01-1979	01-01-2004
(viii)	Social Caste	43	01-01-1979	01-01-2004
(ix)	Physically Challenged Person	42	01-01-1980	01-01-2004
(x)	Ex-Servicemen	48	01-01-1974	01-01-2004
(xi)	Government Service/Contractual Employment	40	01-01-1982	01-01-2004

(5) Qualification Required: -

(i) As per Indent(s) received from the Indenting Department, the qualification prescribed for the posts advertised is shown in Annexure "A" to this Advertisement Notification.

(ii) The candidates who are declared qualified by the Board for Document Verification will be required to produce relevant Certificates such as Mark sheets, Provisional Certificates, etc. for completion of Graduation Degree in original as proof of having acquired the prescribed educational qualification on or before the cutoff date fixed for filling online application form, failing which the candidate of such candidates shall be cancelled by the Board. The candidates who are able to prove, by documentary evidence, that the result of the qualifying examination was declared on or before the cut-off date i.e. 06-07-2022 and he/ she has been declared passed, will also be considered to meet the educational qualification.

(iii) Candidates may note that their candidature will remain provisional till the genuineness of their documents relating to educational qualification is verified by the Appointing Authority.

(iv) In case of candidates claiming possession of equivalent educational qualification (where it is applicable/required), it shall be mandatory to produce relevant Equivalence Certificate or seek equivalence from the concerned competent authorities as and when required by the Board. However, final decision regarding selection of such candidates will be taken by the Board, in light of relevant rules which shall be binding.

(v) Any candidate having his/her qualification other than as prescribed, shall not be eligible for posts advertised in this notification.

(vi) The degrees/ diplomas obtained through distance mode which are in consonance with the Govt. Order No. 252-H.E of 2012 dated 30.05.2012 shall be entertained, subject to fulfilment of other terms and conditions.

(6) Reservation:

(i) Reservation for Scheduled Castes (SC), Scheduled Tribes(ST), Economically Weaker Section(EWS), Persons with Disabilities (PWD), Pahari Speaking People(PSP), etc for the above posts, wherever applicable and admissible, would be as determined & communicated by the Indenting Department, in accordance with the provisions of SRO 294 dated 21-10-2005 and S.O 127 dated 20-04-2020.

(ii) A candidate seeking his/her consideration under Reserved Categories must ensure that he/she possess a valid Category Certificate as on the Cut Off Date.

(iii) Candidates may note that their candidature will remain provisional till the genuineness of the Reserved Category Certificate is verified by the Appointing Authority.

(iv) Candidates are cautioned to note that in case a claim for reservation is made on the basis of false/fake/fraudulent certificate, he/she shall be debarred from the examination(s) conducted by the Board, in addition to any other action as may be deemed appropriate.

(7) Horizontal Reservation (wherever applicable under rules):

i) The Horizontal Reservation for Ex-Servicemen and Physically Handicapped persons to the extent of 6% and 4% respectively means the reservation which would cut across the vertical reservation and the persons selected shall have to be placed in the appropriate category by making necessary adjustments. In respect of Physically Handicapped persons, the reservation shall be available only for services, posts and type of disability identified for the purpose by the competent authority.

ii) In terms of S.O.361 dated 20-10-2021

(a) The Horizontal Reservation to the extent of 6% of the available vacancies shall be provided to the Ex-Servicemen for the direct Recruitment post borne on subordinate service under the Government, which carry the pay of and up to the Level 6E (35900-113500).

(b) An Ex-Serviceman on joining any post after having availed Horizontal Reservation, cannot avail of the benefit of the reservation as Ex-Servicemen for any subsequent Employment.

(c) An Ex-Serviceman shall be required to produce a certificate in form-XIV duly signed by the competent authority as provided in the rule 18 of Jammu and Kashmir Reservation Rules, 2005.

(d) Relaxation of Standard. In case sufficient numbers of candidates belonging to the Ex-serviceman are not available on the basis of General standard to fill all the vacancies reserved for them, candidates belonging to the category of Ex-serviceman may be selected under the relaxed standard of selection to make up the deficiency in the reserved quota subject to the condition that such relaxation will not affect the level of performance by such candidates.

(8) Permissible disabilities for PWD candidates: -

(a) The disabilities identified/ permissible for the instant posts advertised through this notification, shall be notified separately in accordance with the provisions of the Rights of Persons with Disabilities Act, 2016 and/or rules made thereunder, read with Government Order No.59-JK(SWD) of 2021 dated 15-04-2021, Govt.Order No.95-JK(SWD) of 2022 dated: 20-05-2022 or any other rule/order notified in this regard, by the Social Welfare Department before the completion of selection process.

(b) The posts may be declared as identified for additional disabilities as per the provisions of the "Rights of Persons with Disabilities Act, 2016" and rules/orders issued there under at any later date in consultation with the Indenting Department. Candidates with such disabilities for which the posts are declared as identified will also be eligible for final selection.

(9) Application Fee:-

(i) Fee payable: Rs.500/- (Rupees Five Hundred only) for General Category etc. and Rs.400/- (Rupees Four Hundred only) for SC, ST, PWD & EWS Categories.

(ii) Fee can be paid only online through Net Banking, Credit or Debit cards.

(iii) Applications received without the prescribed fee shall not be considered and summarily rejected. No representation against such rejection will be entertained.

Fee once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection.

(iv) All the disputes related to refund of excess payment, if any, are subject matter of the J&K Service Selection Board. Candidates are advised to apply for refund of excess payment, if any, through official E-mailssbjkgv@gmail.com only. No chargeback request shall be entertained.

(10) Centre of Examination:

The J&K Services Selection Board shall notify the Venue /Centre(s) of examination separately. No representation/ request for change in this regard shall be entertained, whatsoever be the reason.

(11) Scheme of Examination:

(i) The Examination will consist of Objective Type, Multiple choice questions only except for items mentioned otherwise in the relevant column of Annexure 'A' to this notification. The questions will be set in English only.

(ii) There will be negative marking of 0.25 marks for each wrong answer.

(iii) Tentative Answer Keys, in due course after the Examination, will be placed on the website of the Board (www.jkssb.nic.in). Any representation regarding Answer Keys received within the limit fixed by the Board at the time of uploading of the Answer Keys, will be scrutinized and the decision of the Board in this regard will be final. No representation regarding Answer keys shall be entertained, afterwards.

(iv) Marks scored by candidates in written test will be normalized if required, to determine final merit and cut-off marks.

(12) Admission to the Examination:

(i) The Board will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of written examination and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age, reserved category and satisfy themselves that they are eligible for the post. Copies of supporting documents will be sought at the time of Document Verification. When scrutiny is undertaken, if any claim made in the application is not found substantiated or correct, the candidate will be cancelled, Criminal Proceedings under law shall be initiated, or any other action as may be deemed appropriate by the Board, shall be taken.

(ii) All candidates who register themselves in response to this Advertisement Notification, by the closing date and time and whose applications are found to be in order, and are provisionally accepted by the Board as per the terms and conditions of this Advertisement Notice, will be assigned Roll numbers and issued Admit Card/Roll No slip for appearing in the Written Examination.

(iii) The Examination details will be uploaded on the official website of the Board i.e. www.jkssb.nic.in. Examination detail/Roll Number slips will not be issued by post for any stage of examination. Therefore, candidates are advised to visit the official website of Board regularly for updates and information about the examination.

(iv) Information about the Examination indicating the Time Table and City/ Centre of Examination for the candidates will be uploaded on the websites of the Board about two weeks before the date of examination. If any candidate does not find his/ her Roll Number on the website of the Board, one week before the date of examination, he/ she must immediately contact the concerned Divisional Office of the J&K Services Selection Board, with proof of having submitted his/ her application. If unable to do so will deprive him/ her of any claim for consideration.

(v) Candidate must submit his/ her online Application form, Email-ID and Mobile Number along with his/ her Name, Date of Birth and Name of the Examination, while addressing any communication to the Board. Communication from the candidate not furnishing these particulars shall not be entertained.

(vi) Facility for download of Admit Cards will be available about one week before the Date of Examination on the official website of the Board i.e. www.jkssb.nic.in. Candidate must bring printout of the Admit Card/Roll Number Card/Slip to the Examination Hall.

(vii) In addition to the Roll Number Card/Slip, it is mandatory to carry at least two passport size recent colour photographs, Original valid Photo-ID proof such as:

i. Aadhaar Card/ Printout of E-Aadhaar,

ii. Voter's ID Card,

iii. Driving License,

iv. PAN Card,

v. Passport,

vi. School/ College/University I-Card,

vi. Employer ID Card (Govt./ PSU/ Private), etc.

(xiii) The candidates who are supposed to furnish various certificate issued by or before the prescribed cutoff date, shall be required to produce them at the time of Documents Verification or as may be sought by the Board; in case of failure, the Board shall take necessary decision which shall be final.

(xiv) Wherever a specific format has been prescribed for any certificate, in accordance with the relevant rules/orders, a candidate shall be supposed to furnish the said requisite documents in the prescribed format at the time of Documents Verification, otherwise his/her candidature shall be liable for cancellation /rejection.

(xv) Candidates who wish to be considered against reserved vacancies or such age relaxation wherever applicable, must submit requisite certificate/documents from the Competent Authority in the prescribed format when such certificates are sought by the Board at the time of Document Verification, otherwise their claim will not be entertained & their candidature shall be considered under Open Merit Category.

v) Candidates claiming to be Domicile of Jammu & Kashmir shall be asked to produce the Domicile Certificate in original issued by the competent authority up to the cut-off date, in the prescribed format at the time of Document Verification or as and when sought by the Board.

(vi) For Ex-Servicemen (ESM):

a) Discharge Certificate, if discharged from the Armed Forces,

b) No Objection Certificate, in case already employed in Government/ Government undertakings.

c) Undertaking that the candidate has not availed benefit of Horizontal Reservation earlier

(15) **Misconduct/Malpractice:** -

If any candidate is found indulging in any irregularity/misconduct/malpractice at any stage of selection process, such candidate shall be debarred from the examinations conducted by the Services Selection Board for such period as may be deemed appropriate, and apart from cancellation of candidature for the instant examination any other action as would be necessary & expedient, shall be taken.

(16) **Steps Taken for Fairness & Transparency in Examination Process:** -

The Board, for the purposes of ensuring integrity, fairness and transparency in the Examination process shall be well within its rights & duties, to take steps as necessary or issue instructions as deemed appropriate, at any stage of selection process, and all such steps/instructions shall be deemed to have been taken/given in furtherance of its mandate, as enshrined in the relevant laws/rules/regulations.

(17) **Board's Decision Final:** The decision of the Board in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination, allotment of examination centres and preparation of merit list & Cadre/Department allocation, debarment for indulging in malpractices would be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

(18) **Important Instructions To Candidates:**

a. BEFORE APPLYING, CANDIDATES ARE ADVISED TO GO THROUGH THE INSTRUCTIONS GIVEN IN THE NOTICE OF EXAMINATION VERY CAREFULLY.

b. THE CANDIDATE MUST WRITE HIS NAME AND DATE OF BIRTH STRICTLY AS RECORDED IN THE MATRICULATIONCERTIFICATE.

c. CANDIDATES ARE ADVISED IN THEIR OWN INTEREST TO SUBMIT ONLINE APPLICATIONS MUCH BEFORE THE CLOSING DATE AND NOT TO WAIT TILL THE LAST