

GOVERNMENT OF JAMMU AND KASHMIR J&K SERVICES SELECTION BOARD

(www.jkssb.nic.in)

Advertisement Notification No.04 of 2022 Dated: 27-07-2022

Subject:-Advertisement for District/Divisional/UT Cadre posts of Indenting Department(s) under the provisions of the Jammu & Kashmir Civil Services – Decentralization and Recruitment Act, 2010 and rules made thereunder, read with other relevant rules governing the subject.

Reference:-Requisition of Posts/Vacancies received from Indenting Departments as per the details given below:

S.No.	Reference of indent	Department	No. of posts received
1	(i)Agri/Cord/06/2021/683 Dated 07-04-2022 (ii)Agri/Cord/06/2021/684 Dated: 07-04-2022 (iii)Agri/Cord/06/2021/685 dated 07-04-2022	Agriculture Production & Farmer's Welfare	30
2	I)ASHF-CORD/92/2021-03 Dated: 04-04-2022 II)ASHF-SHOGA/105/2021-03 Dated: 04-04-2022	Animal/Sheep Husbandry & Fisheries Department.	126
3	CAD-ADM/158/2021-5 Dated: 07-04-2022	Civil Aviation Department	2
4	Law-Est/29/2022-10 Dated: 04-04-2022	Department of Law, Justice and Parliamentary Affairs	3
5	Est/79/2021-04 (86979)/900 Dated: 11.04.2022	Estates Department	5
6	(i)FST-NG/5/2021-04 Dated: 21-02-2022 followed by FST-NG/5/2021-04 Dated: 12-04-2022 (ii)FST-Cord/16/2021-02 Dated 11-04-2022 (iii)FST-Cord/14/2021-02 dated 11-04-2022	Forest, Ecology & Environment	523
7	GAD-EST/107/2022-09-GAD Dated: 11-04-2022	General Administration	28
8	HD-Drgs/01/2021-02 dated: 31.01.2022	Health & Medical Education	4
9	Home-Jail/122/2021-01-HOME Dated: 12-01-2022 followed by Home-Jail/122/2021-01-Home Dated: 25-04-2022	Home Department	23
10	HP-Est/49/2021-05(38048) dated: 11/04/2022	Hospitality & Protocol Department	1
11	TSM-Estb/124/2021 Dated: 06-04-2022	Tourism	10
13	TRPT-SMGON/20/2021-02-TPT Dated: 12-04-2022	Transport	17
	Grand Total		772

a) Date of Commencement for submission of online applications= **14-08-2022**.
 b) Last Date for submission of online applications = **14-09-2022**.
 c) **Annexure "A"** = Name of the Post, Cadre, Pay Level, Category wise break up of posts, Qualification and Criteria for selection.
 d) **Annexure "B"**=Certificate regarding physical limitation.
 e) **Annexure "C"**=Letter of undertaking for using own Scribe.

Total Number of Posts Advertised=772

The J&K Services Selection Board invites online application from eligible candidates for participation in the selection process for District/Divisional/UT Cadre posts shown in Annexure "A" to this Notification.

The detailed terms and conditions with regard to eligibility, educational qualification, domicile, reservation, etc are as follows:-

(1) Appointment of the candidates:-

i. The Appointment and other service conditions in respect of the candidate selected through this selection process, shall be governed by the provisions of the Jammu & Kashmir Probationer (Condition of Services, Pay & Allowances) and Fixation of Tenure Rules, 2020, notified vide S.O 192 dated 17th of June 2020.
 ii. The reservation for the posts under this Advertisement Notification shall be applicable in accordance with the provisions of the Jammu & Kashmir Reservation Rules notified vide SRO 294 dated 21-10-2005 read with S.O 127 of 2020 dated 20.04.2020.

(2) **Domicile:** -The candidate should be a Domicile of the Union Territory of Jammu & Kashmir as defined in terms of the Notifications issued by the Ministry of Home Affairs, Government of India vide S.O 1229 (E) dated 31-03-2020 and S.O 1245(E) dated 03-04-2020 read with Notification issued by the General Administration Department, Government of Jammu and Kashmir vide S.O 166 dated 18-05-2020.

The candidate must possess Domicile Certificate issued by the Competent Authority on the format prescribed for the purpose, **on or before the last date of submission of online application form**.

(3) **Vacancies:** -The cadre wise (UT, Divisional & District Cadre) details of notified posts are given in Annexure "A" to this notification. However, the number of posts can undergo increase or decrease without any notice before the completion of selection process, if so communicated by the concerned Indenting Department.

(4) Age limit: - (as on 01-01-2022)

(A) The requirement of age for Open Merit & various Reserved Categories candidates is as follows:-

S.No	Category	Age limit in years	Not born before	Not born After
(i)	OM	40	01-01-1982	01-01-2004
(ii)	SC	43	01-01-1979	01-01-2004
(iii)	ST	43	01-01-1979	01-01-2004
(iv)	RBA	43	01-01-1979	01-01-2004
(v)	ALC/IB	43	01-01-1979	01-01-2004
(vi)	EWS (Economically Weaker Section)	43	01-01-1979	01-01-2004
(vii)	PSP (Pahari Speaking People)	43	01-01-1979	01-01-2004
(viii)	Social Caste	43	01-01-1979	01-01-2004
(ix)	Physically Challenged Person	42	01-01-1980	01-01-2004
(x)	Ex-Servicemen	48	01-01-1974	01-01-2004
(xi)	Government Service/Contractual Employment	40	01-01-1982	01-01-2004

(B) One time age relaxation shall be granted to the overaged candidates who had earlier applied for the following posts only, in response to the Advertisement Notification(s) mentioned against each, provided they were within the age limit, as per the advertisement notification issued at that time:-

S.no	Name of the post	Cadre	Previous Advertisement Notification No.	Previous Item No.	Present Item No
1.	Inspector (FPF)	Div Kashmir	08 of 2010	341	084
2.	Inspector(FPF)	Div Jammu	08 of 2010	225	085
3.	Junior Assistant (Law Department)	District Samba	02 of 2014	260	128
4.	Receptionist (Hospitality and Protocol)	Div. Jammu	01 of 2015	131	129
5.	Stock Assistant(Sheep)	District Samba	03 of 2016	413	133

Husbandry Deptt)	District				
6. Assistant(Sheep Husbandry Deptt)	District Ramban	01 of 2011	875	134	
7. Veterinary Pharmacist(Sheep Husbandry Department)	District Kishtwar	03 of 2016	359	135	
8. Forester (Forest Deptt)	Div. Kashmir	08 of 2010	340	192	
9. Forester (Forest Deptt)	Div. Jammu	08 of 2010	224	193	

(II) Tentative Answer Keys, in due course after the Examination, will be placed on the website of the Board (www.jkssb.nic.in). Any representation regarding Answer Keys received within the time limit fixed by the Board at the time of uploading of the Answer Keys, will be scrutinized and the decision of the Board in this regard will be final. No representation regarding Answer keys shall be entertained, afterwards.

(IV) Marks scored by candidates in written test will be normalized if required, to determine final merit and cut-off marks.

(11) Syllabi for these posts shall be notified separately.

(12) Admission to the Examination:

(I) The Board will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of written examination and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age, reserved category and satisfy themselves that they are eligible for the post. Copies of supporting documents will be sought at the time of Document Verification. When scrutiny is undertaken, if any claim made in the application is not found substantiated or correct, the candidature will be cancelled, Criminal Proceedings under law shall be initiated, or any other action as may be deemed appropriate by the Board, shall be taken.

(II) All candidates who register themselves in response to this Advertisement Notification, by the closing date and time and whose applications are found to be in order, and are provisionally accepted by the Board as per the terms and conditions of this Advertisement Notice, will be assigned Roll numbers and issued Admit Card/Roll No slip for appearing in the Written Examination.

(III) The Examination details will be uploaded on the official website of the Board i.e. www.jkssb.nic.in. Examination detail/Roll Number slips will not be issued by post for any stage of examination. Therefore, candidates are advised to visit the official website of Board regularly for updates and information about the examination.

(IV) Information about the Examination indicating the Time Table and City/ Centre of Examination for the candidates will be uploaded on the websites of the Board about two weeks before the date of examination. If any candidate does not find his/ her Roll Number on the website of the Board, one week before the date of examination, he/ she must immediately contact the concerned Divisional Office or Central office of the J&K Services Selection Board, with proof of having submitted his/ her application. Failure to do so will deprive him/ her of any claim for consideration.

(V) Candidate must submit his/ her online Application form, Email-ID and Mobile Number along with his/ her Name, Date of Birth and Name of the Examination, while addressing any communication to the Board. Communication from the candidate not furnishing these particulars shall not be entertained.

(VI) Facility for download of Admit Cards will be available about one week before the Date of Examination on the official website of the Board i.e. www.jkssb.nic.in. Candidate must bring printout of the Admit Card/Roll Number Card/Slip to the Examination Hall.

(VII) In addition to the Roll Number Card/Slip, it is mandatory to carry at least two passport size recent colour photographs, Original valid Photo-ID proof such as:

- i. Aadhaar Card/ Printout of E-Aadhaar,
- ii. Voter's ID Card,
- iii. Driving License,
- iv. PAN Card,
- v. Passport,
- vi. School/ College/ University I-Card,
- vii. Employer ID Card (Govt./ PSU/ Private), etc.

(13) Provision of Compensatory Time and Assistance of Scribe:

(I) In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arm affected-BA) and cerebral palsy, the facility of scribe will be provided, if desired by the candidate.

(II) In case of remaining categories of persons with benchmark disabilities, the provision of scribe will be provided on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his/ her behalf, from a specialist doctor working in a Government Health Institution duly countersigned by the concerned Medical Superintendent in this regard.

(III) In case a candidate opts for his/ her own scribe, the qualification of the scribe should be one step below the minimum qualification as prescribed against each unique Advertisement Item No. (e.g. less than Graduation if the prescribed minimum qualification is Graduation for the candidate taking the examination). The candidates with benchmark disabilities opting for own scribe shall be required to submit details of the own scribe. In addition, the scribe has to produce a valid ID proof in original at the time of examination. A photocopy of the ID proof of the scribe signed by the candidate as well as the scribe will be submitted along. In case, subsequently it is found that the qualification of the scribe is not as declared by the candidate, then the candidate shall forfeit his/ her right to the post and claims relating thereto.

(14) Document Verification (DV):

i) The candidates who are shortlisted for Document Verification are required to appear for Document Verification along with the original documents as well as self-attested Photostat copy of each documents as per the Advertisement Notification. The candidate must be in possession of the prescribed academic qualification and other documents like Domicile certificate, Category certificate, etc. or before the last date of submission of online application form.

a. Marks sheet(s)/Diploma/Degree(s) of the qualification prescribed for the post as per Advertisement Notification.
 b. Matric Diploma (D.O.B)
 c. Order/ letter in respect of equivalent Educational Qualifications claimed, indicating the Authority (with number and date) under which it has been so treated, in respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification.

d. Caste/ Category Certificate, if belongs to reserved categories.
 e. Domicile Certificate.

ii) Candidates have to bring two passport size recent colour photographs and one original Photo ID Proof while appearing for the Document Verification. Photo ID Proof can be:

- 1) Aadhaar Card/ Printout of E-Aadhaar,
- 2) Voter's ID Card,
- 3) Driving License,
- 4) PAN Card,
- 5) Passport,
- 6) School/College/University I Card,
- 7) Employer ID Card (Govt./ PSU/ Private), etc.

iii) The candidates who are supposed to furnish various certificate issued by or before the prescribed cutoff date, shall be required to produce them at the time of Documents Verification or as may be sought by the Board; in case of failure, the Board shall take necessary decision which shall be final.

iv) Wherever a specific format has been prescribed for any certificate, in accordance with the relevant rules/orders, a candidate shall be supposed to furnish the said requisite documents in the prescribed format at the time of Documents Verification, otherwise his/her candidature shall be liable for cancellation /rejection.

v) Candidates who wish to be considered against reserved vacancies or such age relaxation wherever applicable, must submit requisite certificate/documents from the Competent Authority in the prescribed format when such certificates are sought by the Board at the time of Document Verification, otherwise their claim will not be entertained & their candidature shall be considered under Open Merit Category.

vi) Candidates claiming to be Domicile of Jammu & Kashmir shall be asked to produce the Domicile Certificate in original issued by the competent authority up to the cut-off date, in the prescribed format at the time of Document Verification or as and when sought by the Board.

vii) For Ex-Servicemen (ESM):

a) Discharge Certificate, if discharged from the Armed Forces,
 b) No Objection Certificate, in case already employed in Government/ Government undertakings.

(15) Misconduct / Malpractice:-

If any candidate is found indulging in any irregularity/misconduct/malpractice at any stage of selection process, such candidate shall be debarred from the examinations conducted by the Services Selection Board for such period as may be deemed appropriate, and apart from cancellation of candidature for the instant examination any other action as would be necessary & expedient, shall be taken.

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